

Business Sustainability Grant Programme

Application form

Before completing this application, please ensure you have read the programme specification and the application guidance notes.

You can save this form and come back to it at any time. Please see the application guidance notes for instructions on how to do this.

Please be aware that you will need to upload the following documents into the form as part of your application:

- Your energy audit
- A copy of your latest financial accounts
- 2 quotes for capital items

You may be required to submit further documentation depending on your answers to the questions in Section 2: Project Compliance. See this section for further details.

Section 1: Applicant Information

Please confirm your application type *

Business/Farm Name *

Contact Name *

First Name

Last Name

Position *

Email *

Telephone Number *

Trading/farm address *

Street Address

Street Address Line 2

City

County

Postcode

Which constituency area is your business/farm located in? *

Is your trading address the same as your registered address? *

Please provide your registered address, as well as clarification about why it is different to your trading address.

Business/Farm Website

Company Registration Number (if you have one)

Customer Trading Start Date *

Current Number of Full Time Equivalent Employees *

(eg 2 x employees who work 2.5 days a week = 1 full time equivalent employee)

Is your business/farm VAT registered? *

VAT Registration Number

Sector *

Manufacturing

Food and Drink

Tourism

Financial and Professional Services

Creative and Digital

Other*

***If other, please state**

Section 2: Project Compliance

Do you require planning permission for your project? *

Have you applied for planning permission?

Please provide your planning case number below (if planning permission is pending)

Do you own the property or site the project relates to? *

Do you have the landlord's permission to carry out this project?

Please confirm the length of time remaining on your lease.

Does your project need Building Regulations approval? *

Have you applied for Building Regulations approval? *

Please provide your application case number below (if approval is pending)

Please explain why Building Regulations approval is not required.

Please click the button below to confirm you are confident in the structural integrity of the project property. *

I confirm

Please give a reason for your answer.

Approximately when was the project property constructed? *

Please click the button below to confirm your business will cover the costs of any additional works that may be required to complete the project, but which fall outside the remit of this programme. *

I confirm

Section 3: Project Information - Strategic Fit and Impact

Please give a short description of your project which can be used for any future publication (25 words max) *

0/25

Which of the outputs and outcomes given in the programme specification does this project relate to (Select all that apply) *

Supporting decarbonisation across the region

Supporting business resilience through increased energy security and climate change adaptation

Developing YNY as a hub for 'green business' and showcasing the commercial benefits of decarbonising your business

Facilitating measures that are not only good for the planet but for businesses' bottom lines.

Enabling farm business resilience through reduced emissions, increased energy efficiency and lower costs

Developing demonstration businesses that can support knowledge-sharing and encourage wider future uptake of energy efficiency and renewable measures

Which energy audit recommendation(s) does your project aim to implement? Why have you prioritised implementing this recommendation? *

Please identify a measurable environmental goal for your project that relates to either reduction of carbon dioxide equivalent emissions and/or reduction in energy consumption and/or renewable energy generation. *

Please provide a measurable business goal for your project. *

Tell us how the project will continue to deliver and produce benefits after the funding from this programme ends. *

Section 4: Project Information - Finance

What is the total estimated cost of your project? (Exclude VAT if you are registered for VAT) *

How much grant funding are you applying for? (Please input an amount between £2,000 to £49,950). *

You cannot apply for more than 60% of the total project cost.

Please explain how you will fund the remaining project costs. *

Please explain why you need a grant to deliver this project. *

Please provide a budget breakdown of the total project cost, covering all major items/areas of anticipated project expenditure.

Name of Item

Cost (£)

1

- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

For any non-capital items listed above, please advise what steps you will take to ensure best value/that services are provided at a competitive price.

Section 5: Project Information - Delivery

Please outline the delivery plan for your project: include key dates, activity and milestones. *

Tell us how the project will be managed on a day to day basis and by whom. *

Tell us who will be accountable for the project, in terms of delivery and compliance with the

technical guidance provided in the specification. *

Tell us about any key risks to the project and how they will be mitigated *

Tell us about previous experience your business/farm has in project delivery. *

Section 6: Signature and legal information

UK Subsidy Control Regime

Please note that, as a public authority, the York and North Yorkshire Combined Authority must comply with the terms of the Subsidy Control Act 2022 and grants may only be awarded where they are fully compliant with Subsidy Control regulations. By proceeding, you are agreeing to provide the necessary details of your project and to any required undertakings to comply with and to enable the Combined Authority to meet its legal Subsidy Control obligations. This may include, but is not limited to, the submission by you of a satisfactory subsidy control assessment and/or declarations, notifications or announcements to the relevant authorities pursuant to Subsidy Control legislation. For more information, [click here](#).

Data Protection

The York and North Yorkshire Combined Authority is committed to protecting and respecting your privacy. Any personal data collected will be processed by the York and North Yorkshire Combined Authority only for the purposes of contacting applicants and assessing applications. Personal data may be shared with central government departments, North Yorkshire Council and City of York Council, or any other third party organisations directly involved in the delivery of UK Shared Prosperity Fund programmes. For more information about how the organisation will use your personal data, [click here](#).

In order to process your application, we need to store and process your personal data and share this with partners directly involved in the delivery of the programme. If you consent to us storing your personal data for this purpose, please tick below: *

I agree to allow York and North Yorkshire Combined Authority and partners directly involved in this

programme to store and process my personal data.

From time to time, we would like to contact you about our products and services that may be of interest to you. If you consent to us contacting you for this purpose, please tick below to say how you would like us to contact you:

I agree to receive communications from the York and North Yorkshire Combined Authority

I would like to receive regular updates from the York and North Yorkshire Growth Hub about free business support, events, news and other opportunities.

Declaration

I authorise you to verify any information provided and confirm that you can check my Council accounts to ensure they are up to date (for example Business Rates). Where businesses are not up to date with their accounts, they will be given the opportunity to rectify this prior to the grant being considered.

I understand that if I supply false or incomplete information, or I fail to notify you of relevant changes of circumstance, any money paid in grant funding will be recovered in full. I understand that lobbying of any member/official will nullify my application.

I confirm I have not yet purchased items included within this application.

I understand that any offer of grant will be subject to terms and conditions, which must be accepted within 30 days and prior to starting my project. I declare that the information I have given on this form is correct and complete and agree to the specified terms.

I understand that grant payment will not be made up front. I will need to pay for the project first and then submit a claim. (A claim form will be provided with the funding agreement).

Name *

Position *

Date *

Day Month Year